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Bruhat Bengaluru Mahanagara Palike

Office of the Special Commissioner, Forests, Environment, Climate Change Management

Proceedings of meeting held on 10-02-2025 under the Chairpersonship of Special Commissioner (Forest, Environment, Climate Change Management) regarding the Implementation of Bengaluru Climate Action and Resilience Plan (BCAP)

Date: 10.02.2025   Time: 3:00 PM – 5:00 PM   Venue: BBMP head office

Participants:

1. Smt. Preeti Gehlot, IAS, Special Commissioner (Forest, Environment, Climate Change Management) BBMP
2. Ms. Priya Narayana - Senior Program Manager, WRI India
3. Ms. Praseeda Mukundan, Senior Program Research Associate- Urban Development, WRI India
4. Mr. Zair Belgami, Program Research Associate- Urban Development, WRI India
5. Mr. Arun Manohar - Senior Program Associate - Urban Development, WRI India
6. Mr. Rajeev Mulagi, Program manager, WRI India
7. Ms. Rakshitha - Intern, WRI India
8. Ms. Sharathapriya - Program Manager for B-CAC
9. B-CAC Fellows - Ms. Meghana, Ms. Bhuvana, Ms. Jeevitha, Mr. Sanjay, Mr. Suraj, Mr. Pruthvi

Agenda

1. Blugreen Awards: Update on application status, jury selection and briefing process, finalization of evaluation criteria and award categories, and evaluation & screening timeline.
2. Bluegreen Infrastructure: Discussion on financial proposal for manual development, SOP consolidation progress, soft launch preparation, and capacity-building workshop details.
3. Climate Finance Facility Proposal: Overview of CFF proposal, WRI India's support and next steps, and application submission process and finalization.
4. Nurturing Neighbourhood: Coordination for field visits for shortlisted parks, BBMP project timelines, and workshop coordination for schools and parks.
5. CSR Convening: Review of feedback, follow-up actions, CSR project identification, and engagement.
6. Localization of BCAP at Ward Level: Ward profiling template approval, next steps for interface development, training for divisional engineers, and field testing and data collection process.
7. Climate Budgeting: Progress on climate budget template completion.
8. Monitoring and Evaluation Report (MER): Template circulation, data collection timetable, and departmental visits planning.

Key discussions and next steps:

1. **Blugreen Awards**
   - **Application Status**

   A total of **39 applications** have been received so far, with **29 submissions through Google Forms** and **10 via the previously circulated Word document**. Most applicants are **individuals and Resident Welfare Associations (RWAs)** actively engaged in urban greening and water-related projects.

   With the **application deadline set for 15th February 2025**, efforts to **increase participation** are ongoing. **Audio messages** about the Blugreen Awards have been shared with **Mr. Kabade from BSWML**, and these will be played on **BBMP waste collection vehicles during their daily rounds** to raise awareness and encourage more applications. A follow-up with Mr. Kabade is planned to ensure smooth execution.

   - **Jury Selection & Briefing**

   The jury panel for evaluating the applications is being finalized. A total of **five jurors**, along with the **Special Commissioner**, will be selected. The panel will include representatives from:
      - Biome
      - Well Labs
      - Azim Premji University (APU)
      - INDE
      - Indian Institute of Science (IISc)

   To ensure expertise in the primary focus areas of the awards, **WRI India has shared a sector-wise list of potential jurors** with the selection team. Given the strong emphasis on **urban greening and water conservation**, retired senior officials such as **former Principal Chief Conservators of Forests (PCCF) and Chief Conservators of Forests (CCF)** will also be approached to join the jury.

   The **final list of jurors will be confirmed by 12th February 2025**, and formal communication will be sent to them on the same day. **Jurors will be briefed on 17th February 2025**, ensuring they have clarity on the evaluation process and expectations.

   - **Evaluation & Screening Process**

   The evaluation and selection of winners will proceed as per the following timeline:
      - **Finalization of Evaluation Criteria & Award Categories** → 14th February 2025 (CAC + WRI India + APU)
      - **Application Deadline** → 15th February 2025 (CAC)
      - **Categorization and Consolidation of Applications** → 21st February 2025 (Fellows + WRI India)
      - **Screening of Applications** → 21st February 2025 (Fellows + WRI India)
      - **Juror Briefing (including subject matter experts & BBMP officials)** → 17th February 2025 (CAC + WRI India + APU)
      - **Evaluation of Applications** → 7th March 2025 (Jurors)
      - **On-Ground Verification of Top Scoring Applications** → 14th March 2025 (Fellows)
      - **Final Selection of Winners (9 total – 3 per category + Special Mentions if applicable)** → 18th March 2025 (CAC)

2. **Bluegreen Infrastructure**
   - **Financial Proposal for Manual Development**
      - WRI India will send a **financial proposal to CAC** regarding the development of the BGIN Manual.

- **Standard Operating Procedures (SoP) Consolidation**
  - The **BGIN SoP consolidation** is progressing as planned and is **on track for launch on March 21, 2025**.
  - Any final refinements or additions should be completed well ahead of the launch date.
- **Soft Launch & Capacity-Building Workshop**
  - The SoP launch will be accompanied by a **soft launch event**, followed by a **3-hour capacity-building workshop**.
  - **Biome and WRI India** will conduct the workshop, focusing on key aspects of **Blue-Green Infrastructure implementation**.
  - The venue for the event is confirmed as **Samagata Space, Church Street**.
  - Preparations, including invites, event materials, and logistics, should be finalized well in advance.

3. **Climate Finance Facility Proposal:**
   - **Overview of CFF Proposal Discussion**
     - **Sanjay (BCAC Fellow)** provided an overview to the **WRI India team** regarding the **C40 Climate Finance Facility (CFF)** opportunity.
     - He explained what has been included in the **proposal draft** so far.
   - **WRI India's Support & Next Steps**
     - **WRI India** has requested a **one-pager summary** of the proposal draft, along with the relevant supporting documents.
     - This will help **WRI India provide inputs** and assist in refining the proposal.
   - **Application Submission Process**
     - **Application deadline: 15th February 2025**.
     - **CAC** is responsible for **filling out the application form** and ensuring all required details are included.
     - A **conceptual plan** needs to be prepared and finalized for submission.
     - **CAC has requested WRI India** to provide brief guidance regarding the project to ensure alignment with the funding requirements.
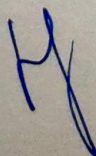
4. **Nurturing Neighbourhood**
   - **Field Visits for Shortlisted Parks**
     - **Suraj (BCAC Fellow)** will coordinate with **DD Horticulture and WRI India** to schedule field visits for the **five shortlisted parks**.
     - The **WRI team** will participate in the field visits to assess the parks and provide recommendations.
     - Onsite **workshops will be conducted** with the **respective engineers** to discuss implementation strategies.
   - **BBMP Project Timelines**
     - **BBMP has provided mid-March as the deadline** to submit proposals for the shortlisted pilot schools.
     - The **implementation phase is tentatively planned for July 2025**.
   - **Coordination Between CAC & WRI India**
     - **CAC has shared a list of five schools and five parks** with WRI India.
     - **Park visits will begin soon**, with CAC handling scheduling.
     - **Workshops for engineers will be conducted** on-site at the parks.
     - A **common session for all schools** will be held, along with **individual sessions for the five selected schools**.

5. **CSR Convening**
   - **Positive Feedback & Next Steps**
     - The **CSR Convening event** held on **6th February 2025** received **positive feedback** from all participating companies.
     - A **second round of discussion** on the same topic was requested by the participants.
   - **Follow-Up Actions**
     - **CAC to send a thank-you email** to all CSR participants by **Thursday, 14th February 2025**.
       - The email will include:
         - **Meeting minutes (MoM)**
         - **Event photos**
         - **A feedback form** (covering project suggestions and process recommendations for CSR-BBMP engagement).
     - **WRI India will provide the draft feedback form**, which CAC will share with participants.

   - **CSR Project Identification & Engagement**
     - **CAC will create a template** for BBMP departments to **list projects** requiring **CSR support**.
     - **A Conference Proceeding report** on the CSR Convening will be published, with **WRI India** leading the drafting process.
     - **CAC will schedule a meeting with WRI India next week** to discuss the **next steps** for CSR engagement.

     - The filled **feedback forms from CSR participants** will guide this discussion.
     - Once the next steps are **finalized and approved by CC**, they will be communicated to **CSR organizations and BBMP departments**.

6. **Localization of BCAP at Ward Level**

   - **Ward Profiling Template Approval:** WRI India presented the Ward Profiling Template to the CAC, covering key data points, data collection formats, and sources. The Special Commissioner approved the template.
   - **Next Steps:**
     - **Interface Development:** A first-cut dummy version of the interface will be developed by the Reap Benefit team based on the approved template.
     - **Training & Ward Selection:** A training session will be conducted for Divisional Engineers on using the Ward Profiling Template along with the interface. During this session, Divisional Engineers will also select the wards for pilot testing. This session is tentatively planned on or after **18th February.**
     - *Finalization of Interface:* Refinement of the interface post-initial testing.
     - **Field Testing:** Fellows will test the interface in 1-2 selected wards.
     - **Recce & Data Mapping:** Fellows will conduct a reconnaissance survey and begin mapping relevant data points.
     - **Data Collection:** The Ward Profiling Template will be filled collaboratively by the Divisional Engineer, Ward Officer, and Fellows through meetings at the ward level. Fellows will coordinate with ward and division officers for support.
     - **Data Consolidation:** Fellows will compile and analyse the collected inputs for further action.
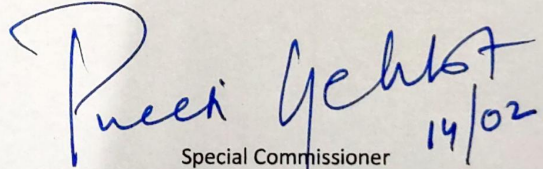
7. Climate Budgeting

- The Climate Budget template has been reviewed and received approval from Special Commissioner.
- The Special Commissioner has directed the fellows to proceed with completing the remaining sections of the climate budget.
- Fellows are to start filling in the respective columns as per the approved framework.

8. Monitoring and Evaluation Report (MER)

- The Special Commissioner has instructed fellows to initiate the circulation of the MER template to all relevant departments.
- Fellows are to draft a timetable for departmental visits and data collection.
- The timetable should include:
  - Dates for visiting each department.
  - The data collection methodology to be used.
  - A structured approach to ensure consistency in reporting.

Special Commissioner
(Forest, Environment, Climate Change Management)
Bruhat Bengaluru Mahanagara palike

Copy submitted to: -

1. Hon'ble Administrator, Bruhat Bengaluru Mahanagara Palike for kind information.
2. Chief Commissioner, Bruhat Bengaluru Mahanagara Palike for kind information.

Copy to: -

1. M/s. WRI, India
2. Office Copy